


<p align="center">London Borough of Hammersmith & Fulham</p> <p align="center">CABINET MEMBER DECISION</p> <p align="center">21st March 2016</p>	
<p align="center">CLEANER, GREENER & CULTURAL SERVICES FEES AND CHARGES PROPOSALS 2016-17</p>	
<p>Report of the Cabinet Member for Environment, Transport and Residents Services</p>	
<p>Open Report</p>	
<p>Classification - For Decision Key Decision: No</p>	
<p>Wards Affected: All</p>	
<p>Accountable Director: Sue Harris, Director for Cleaner, Greener and Cultural Services</p>	
<p>Report Author: Mary Byrne, Head of Service and Donna Pentelow, Head of Service</p>	<p>Contact Details: Tel: 020 8753 2080 mary.byrne@lbhf.gov.uk Tel: 020 8753 2358 donna.pentelow@lbhf.gov.uk</p>

AUTHORISED BY:

**The Cabinet Member for Environment,
Transport & Residents Services
signed this report.**

DATE: ...**21 March 2016**.....

1. EXECUTIVE SUMMARY

- 1.1. On 24th February 2016, Full Council agreed to a 1.1% inflationary uplift on all Cleaner, Greener and Cultural Services fees and charges effective from 1st April 2016. In some cases the uplift was less than 1.1%, where charges were rounded down to sensible denominations.

- 1.2. This report proposes above inflationary uplifts, from 1st April 2016, for the following commercial services:
- Commercial Waste
 - Lettings (town halls and open spaces)
 - Filming, Photography and Events on Street

2. RECOMMENDATIONS

- 2.1. It is recommended that the proposed fees and charges set out in Appendix A are agreed by the Cabinet Member for Environment, Transport and Residents Services.

3. REASONS FOR DECISION

- 3.1. To ensure that fees and charges are approved for 2016/17 that are reasonable, competitive and provide good value for money for the Council.

4. INTRODUCTION AND BACKGROUND

- 4.1. On 24th February 2016, Full Council agreed to a 1.1% inflationary uplift on all Cleaner, Greener and Cultural Services fees and charges effective from 1st April 2016. In some cases the uplift was less than 1.1%, where charges were rounded down to sensible denominations.
- 4.2. This report proposes above inflationary uplifts, from 1st April 2016, for the following commercial services:
- Commercial Waste
 - Lettings (town halls and open spaces)
 - Filming, Photography and Events on Street

5. PROPOSAL AND ISSUES

- 5.1. The **Commercial Waste** service generates circa £3m of external income per annum for the Council. Above inflationary uplifts in fees and charges are proposed for 2016/17 in order to cover the increased costs for waste disposal. Charges for bins are also proposed to increase to fund the maintenance, repair and purchase of new bins, therefore preserving the Council's bin stock. All other fees and charges increases are in line with the 1.1% inflationary uplift already agreed by Full Council.
- 5.2. The **Lettings** service (town halls and open spaces) generates circa £550k of external income per annum for the Council. The standard inflationary uplift of 1.1.% has been applied for 2016/17, with some charges being rounded up to sensible denominations. The resulting increases are between 1.2% and 4.6%. The proposed prices are competitive and are expected to support the service in achieving its income target for 2016/17.
- 5.3. The **Filming, Photography and Events on Street** service generates circa £80k of external income per annum for the Council. The proposed charges for

2016/17 have been split into categories benchmarked alongside other London Film Offices. New charges are proposed to cover administrative costs and pressures as well as generate new commercial income in the following areas:

- Officer time per hour - £80.00
- Short notice fee - £80.00
- Cancellation fee - £80.00
- Administration fee for applications:
 - Student and charity - £15.00
 - Small crews (up to 10) - £25.00
 - Medium crews (11 to 24) - £40.00
 - Large crews (25+) - £80.00

- 5.4. The existing and proposed fees and charges referred to above are set out in more detail in Appendix A.
- 5.5. The new charges that have been introduced have been benchmarked against other council boroughs across London and are competitive. The officer time per hour, cancellation fee and short notice fee have been placed to encourage location scouts to be organised in presenting any proposed shot. These fees allow the filming department to maximise its income and utilise officers as an asset.
- 5.6. It is understood that to fully understand the scope under s.93 of the Local Government Act 2003;
 - The filming and events team must carry out a report on the net costs of the event and filming activity to the council and the running costs that filming and event can support as an income generator.
 - Review how we can implement a sliding scope of within the current council background.

6. CONSULTATION

- 6.1. In 2009 the event team ran competitive tender for parks and open spaces for to find a daily commercial rate charge. This enabled the council to understand a commercial daily rate from parks and open spaces. The current price takes into consideration the outcome of the tender alongside the increased demand and inflation in the following years. The mass participation value has been calculated based on a capacity of over 499 people and includes the daily rate, as per the competitive tender in 2009. Mass participation requires further considerations including the impact to the borough i.e. local business', local residents, impact to highways and relevant parks and open spaces. This helps us manage the risk, for example it may be worth the council putting on an event for £30k and not for £2k.
- 6.2. The administration fees for filming where benchmarked against other London borough fees and based as competitive allowing room for future scope.

7. EQUALITY IMPLICATIONS

- 7.1. The filming prices have offer a reduced rate for local community groups and the Hall hire pricing takes into account Local not for profit, community and voluntary sector and local charity organisations, which are based in or working within the Borough and benefiting local residents can request the community rate when booking a hall. This special rate is also available to businesses in the borough with less than 50 employees. A 25% discount on the commercial rate is applied to the hirer.

8. LEGAL IMPLICATIONS

- 8.1. The London Borough of Hammersmith and Fulham is able to charge for services under various pieces of legislation provided that it is not prohibited from providing that service.

- 8.2. Charging for services is possible under section Section 93 of the Local Government Act 2003 allows and authority to charge for services:

- 8.2.1. where it is a discretionary service (i.e. the authority is authorised to provide the services under an an enactment but not specifically required to provide the services);

- 8.2.2. the recipient has agreed to the provision of the service.

- 8.2.3. Income under section 93 cannot be used to make a profit and the income from charges must, taking one financial year with another not exceed the costs of provision of the service.

- 8.3. A Local Authority may charge for a service, provided it is a discretionary service:

- 8.3.1. that is calculated to facilitate, or conducive or incidental to, the discharge of any of its functions under section 111 of the Local Government Act 1972; and

- 8.3.2. that is designed to promote any one of the economic, social or environmental well-being of the Council's area under section 3(2) of the Local Government Act 2000

and is able to charge for those services under section 93(2)(b) and 93(7) of the Local Government Act 2003.

- 8.4. The General Power of Competence under the Localism Act 2011, section 1 allows the authority to charge for a service it provides subject to the following limitations:

- 8.4.1. The service is not one that a local authority is required to provide under an existing statute;

- 8.4.2. The individual has agreed to the service being provided;

8.4.3. Charges do not exceed the provision of the service.

8.5. Legal Implications provided by Jonathan Miller (Contracts Team)
07779333041

9. FINANCIAL AND RESOURCES IMPLICATIONS

9.1. The proposals set out in this report will ensure that commercial fees and charges remain competitive and therefore maximise external income for the Council.

9.2. Implications completed by Kellie Gooch, Head of Finance. Telephone: 020 8753 2203.

10. IMPLICATIONS FOR BUSINESS

10.1. The proposed charges are competitive and relative to the market.

11. RISK MANAGEMENT

11.1. The proposals contribute to the management of financial risk 1 on the Shared Services Risk Register. The ongoing challenge of reshaping and delivering council services, within significantly reduced funding levels and increased demand pressures, remains a significant risk.

11.2. Implications verified by: Michael Sloniowski, Shared Services Risk Manager, telephone 020 8753 2587.

12. PROCUREMENT AND IT STRATEGY IMPLICATIONS

12.1. There are no procurement related issues as the recommendations contained in this report relate to the Council's fees and charges.

12.2. Implications completed by: Joanna Angelides, Procurement Consultant, 0208 753 2586

LOCAL GOVERNMENT ACT 2000 **LIST OF BACKGROUND PAPERS USED IN PREPARING THIS REPORT**

No.	Description of Background Papers	Name/Ext of holder of file/copy	Department/ Location
1.	none		

Appendix A

Cleaner, Greener and Cultural Services Non Standard Uplifts to Fees and Charges 2016/17

Cleaner, Greener and Cultural Services

Non Standard Uplifts to Fees and Charges 2016/17

Commercial Waste

Description	Apr-15	Annual % Change	Apr-16
BAGGED WASTE & RECYCLING			
General Waste Sacks - cost per sack	£2.01	4.6%	£2.10
Pay As You Throw General Waste Sacks - cost per sack	£2.01	4.6%	£2.10
Recycling Sacks - cost per sack	£1.52	2.9%	£1.56
Pay As You Throw Recycling Sacks - cost per sack	£1.52	2.9%	£1.56
360 Ltr Wheelie Bins - General Waste - cost per empty	£9.58	2.2%	£9.80
360 Ltr Wheelie Bins - Recycling - cost per empty	£5.64	1.9%	£5.75
660 Ltr Wheelie Bins - General Waste - cost per empty	£12.56	1.9%	£12.80
660 Ltr Wheelie Bins - Recycling - cost per empty	£7.98	2.2%	£8.15
940 Ltr Paladins & Chamberlains - General Waste Only	£16.90	5.1%	£17.75
940 Ltr Paladins & Chamberlains - General Waste Only - at 25%	£4.22	5.5%	£4.45
1100 Ltr Euro Bins - General Waste - cost per empty	£16.90	5.1%	£17.75
1280 Ltr Euro Bins - General Waste - cost per empty	£16.90	5.1%	£17.75
1280 Ltr Euro Bins - Recycling - cost per empty	£11.95	2.9%	£12.30
1280 Ltr Euro Bins - Recycling - cost per empty - at 25%	£2.99	3.7%	£3.10
360 Ltr Euro Bins - Domestic Bin Hire - cost per bin per week	£1.15	4.6%	£1.20
1100 Ltr Euro Bins - Domestic Bin Hire - cost per bin per week	£2.28	2.9%	£2.35
1280 Ltr Euro Bins - Domestic Bin Hire - cost per bin per week	£2.28	2.9%	£2.35
Chamberlain Bins - Domestic Bin Hire - cost per bin per week	£1.76	2.2%	£1.80
Palladin Bins - Domestic Bin Hire - cost per bin per week	£1.76	2.2%	£1.80
Domestic Compactors - Internal - All Sizes	£144.51	1.9%	£147.20
Domestic Compactors - External - All Sizes	£144.51	1.9%	£147.20
Commercial Compactors - All Sizes	£410.01	1.9%	£418.00
Skips	£235.52	1.9%	£240.00

Lettings (town halls and open spaces)

Description	Apr-15	Annual % Change	Apr-16
TOWN HALL LETTINGS			
HTH ASSEMBLY HALL			
Weekday daytime (Mon-Fri, 9am-7pm, 4 hour minimum charge)	£215.00	2.3%	£220.00
Weekday evenings (Mon-Thurs, 5pm-midnight, 4 hour minimum charge)	£276.00	1.4%	£280.00
Weekday evenings (Mon-Thurs, after midnight)	£343.00	2.0%	£350.00
Weekend (Friday from 5pm & all day to midnight Saturdays/Sundays, 5 hour minimum charge)	£348.00	1.7%	£354.00
Weekend (Friday/Saturdays/Sundays after midnight)	£414.00	1.4%	£420.00
Promoted ticketed events (Mon-Sun all day to midnight, 5 hour minimum charge)	£486.00	2.9%	£500.00
Promoted ticketed events (Mon-Sun after midnight)	£517.00	1.5%	£525.00
HTH SMALL HALL			
Weekday (Mon-Fri, 9am-7pm, 4 hour minimum charge)	£81.50	3.1%	£84.00
Weekday evening (Mon-Thurs, 5pm-midnight, 4 hour minimum charge)	£112.00	2.7%	£115.00
Weekday evenings (Mon-Thurs, after midnight)	£168.00	1.2%	£170.00
Weekend (Friday from 5pm & all day to midnight Saturdays/Sundays, 4 hour minimum charge)	£133.00	1.5%	£135.00
Weekend (Fri-Sun after midnight)	£199.00	1.5%	£202.00
HTH COMMITTEE ROOM 1 / COURTYARD ROOM			
Weekday (Mon-Thurs, 7am-midnight, 4 hour minimum charge)	£56.00	3.6%	£58.00
Weekday evenings (Mon-Thurs, after midnight)	£84.00	2.4%	£86.00
Weekday (Fri-Sun, 7am-midnight, 4 hour minimum charge)	£76.50	4.6%	£80.00
Weekend (Fri-Sun after midnight)	£117.50	2.1%	£120.00
HTH COMMITTEE ROOMS 2/3/4			
Weekday (Mon-Thurs, 7am-midnight, 4 hour minimum charge)	£40.90	2.7%	£42.00
Weekday (Mon-Thurs after midnight)	£61.00	1.6%	£62.00
Weekend (Fri-Sun, 7am-midnight, 4 hour minimum charge)	£56.00	2.7%	£57.50
Weekend (Fri-Sun, after midnight)	£81.50	3.1%	£84.00
HIRE OF PARKS & OPEN SPACES FOR EVENTS - CHARGES PER DAY (based on 8 hours)			
Non Ticketed / Non Sponsored Events	£854.00	1.9%	£870.00
Promotional activity - roaming	£322.00	2.5%	£330.00
Promotional activity - fixed per space	£1,279.00	1.6%	£1,300.00
Fairground - Autumn/Winter rate	£337.00	3.9%	£350.00
Fairground - Summer/Spring rate	£1,279.00	4.0%	£1,330.00
Sports event e.g. Race for Life (per head)	£2.65	3.8%	£2.75
ADD ON SUPPLEMENTS			
Supplement for Sale of Alcohol - per Event	£307.00	4.2%	£320.00
Supplement for Marquee - per Marquee	£307.00	4.2%	£320.00
Supplement for small structures (e.g. gazebo, porta loo) - per structure	£225.00	2.2%	£230.00
Supplement for other structures and provisions	£225.00	2.2%	£230.00

Filming, Photography and Events on Street

Description	Apr-15	Annual % Change	Apr-16
FILMING/PHOTOGRAPHY			
Full scale features all park locations (approval needed from Ward Councillors)	£2,048.00	5.0%	£2,150.00
Flagship Sites	£153.00	4.6%	£160.00
All other parks	£128.00	1.6%	£130.00
FILMING/PHOTOGRAPHY/EVENTS ON STREET			
Officer Time per hour	N/A	New Charge	£80.00
Short Notice Fee	N/A	New Charge	£80.00
Cancellation Fee	N/A	New Charge	£80.00
Admin Fee for Applications			
Student and Charity (up to 10)	N/A	New Charge	£15.00
Small Crews (up to 10)	N/A	New Charge	£25.00
Medium Crews (11 to 24)	N/A	New Charge	£40.00
Large Crews 25+	N/A	New Charge	£80.00
OTHER FILMING/EVENTS FEES			
Location Fee			
Linford Christie Stadium	£153.60	4.2%	£160.00
Housing Estates	£153.60	4.2%	£160.00
Other buildings (e.g. Suberry Day Centre, Ujima First Base etc.)	£128.00	1.6%	£130.00
Libraries	£128.00	1.6%	£130.00